**General Instructions/ Note**

1. **Every field in the form is mandatory; if not applicable please fill NA.**
2. Please tick mark in the appropriate box/column wherever required in the application form.
3. Attach separate sheet in the same format, if required.
4. Incomplete/ partially filled application forms will not be considered. Applications not in prescribed format or without self-attested copies of certificates/ mark sheets, proof of date of birth, etc. (mentioned in check list), application without signature or any extra sheet not signed may be rejected. Decision of the Institute authorities in such cases will be final.
5. Persons employed in Government/Semi- Government Organization or Educational Institution must apply through proper channel. However, a copy of duly filled application may be sent as an “Advance Copy” so as to reach this office before the due date of submission.
6. No correspondence will be entertained from candidates regarding postal delays, conduct & result of interview, reasons for not being called for interview.
7. Candidates should have an excellent academic record, good communication skills, a commitment to high quality undergraduate and post-graduate education and research.
8. The Institute reserves the right to fill or not to fill any or all the posts advertised.
9. The selection committee at its discretion may relax minimum requirements in case of outstanding candidates.
10. The Institute reserves the right to screen and call only such candidates as are found prima-facie suitable for the post. Just fulfilling the prescribed conditions would not entitle one to be called for interview.
11. Canvassing in any form will be a disqualification.
12. Application forms completed in all respects are to be submitted by the candidates along with necessary enclosures to the Assistant Registrar (Estt.), PDPM- IIITDM Jabalpur, Dumna Airport Road, PO: Khamaria, Jabalpur- 482005, Madhya Pradesh, INDIA. The envelope containing application form should be superscribed “Application for the post of …………………………, Discipline………………………………..” or by email with subject “Application for the post of …………………………, Discipline………………………………..” at email id facapp[at]iiitdmj.ac.in OR iiitdmjbp@gmail.com.
13. For any other information, please contact:

Assistant Registrar (Estt.)

PDPM- IIITDM Jabalpur, Ph. No.: 91-761-2632493 Fax: +91-761-2632524,

Email id: facapp[at]iiitdmj.ac.in, iiitdmjbp@gmail.com

**Application form for Faculty Position**

Please read the general instructions / note carefully before filling the form

**A: Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| 1.  | Advertisement No.:  |  | Paste your recent photo with self-attestation |
| 2. | Post Applied for:  |  |
| 3. | Discipline |  |
| 4. | Gender (mark √) | Male | Female |
| 5. | Marital Status (mark √) | Married | Single |
| 6. | Category (mark √) | UR | OBC (NC) | SC | ST |
| 7. | Name in FullUnderline Surname |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 8. | Father’s Name |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 9. | AddressFor Correspondences |  |
|  |
|  | Pin |  |  |  |  |  |  |
| 10. | AddressPermanent |  |
|  |
|  | Pin |  |  |  |  |  |  |
| 10(i) Email ID |  |
| 10(ii) Alternate Email ID, if any |  |
| 11. | Mobile 1st |  |  |  |  |  |  |  |  |  |  | 2nd  |  |  |  |  |  |  |  |  |  |  |
| 12. | Ph. No. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13. | Fax /Alternate no. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14. | Date of Birth | D | D | M | M | Y | Y | Y | Y | Age as on (01-06-14) | Y | Y |  | M | M |
| 15. | Nationality |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**B: Academic Details:**

16. Academic Records starting with high school:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Degree/ Exam | University/ Board/ College | Year | Marks & Division | Percentage of marks | Rank |
| X |  |  |  |  |  |
| XII |  |  |  |  |  |
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| --- | --- |
| 17. Area of Specialization: |  |
| 18. Current Area of Research |  |
| 19. Date of enrolment in Ph. D. degree |  |
| 20. Date of completion of Ph. D. |  |
| 21. Date of Submission of Thesis (Ph.D) in case Ph. D. not awarded |  |

**C: Employment Details (Current employment first)**

22:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S. No. | Employer | Position held | Date of Joining  | Date of Leaving | Duration | Pay with Scale of pay | Basic Pay |
| 1. |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |
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|  |  |  |
| --- | --- | --- |
| 23. | Total Experience in Year(s) Month (s) |  |
| 24 | Membership of Professional Bodies |
| 24. (i) | Name of Body |  |
| 24. (ii) | Name of Body |  |
| 24. (iii) | Name of Body |  |

**D: Three References** (at least one of them should be familiar with your recent work)(email/mobile no. mandatory)

25.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | Name: |  | Designation: |  |
| Address: |  |
| Email: |  |
| Phone no. |  | Mobile: |  |
| 2. | Name: |  | Designation: |  |
| Address: |  |
| Email: |  |
| Phone no. |  | Mobile: |  |
| 3. | Name: |  | Designation: |  |
| Address: |  |
| Email: |  |
| Phone no. |  | Mobile: |  |

**E. Other Information:**

Please provide the following information with application. Use a separate sheet (wherever required) to fill sub-heading in the format indicated. All separate sheet(s) must bear your name and signature.

|  |  |
| --- | --- |
| Total Number |  |

26. Publications (enclose reprint of best 2 papers)

|  |  |  |  |
| --- | --- | --- | --- |
| Type | No. | Type | No. |
| Total Referred Journal(s) |  | SCI indexed Journal(s) |  |
| International Conference(s) |  | National Conference(s) |  |

27. Research Experience (Excluding research done at the level of masters/ Ph. D. degrees)

|  |  |  |
| --- | --- | --- |
| Duration | Organization | Area(s) |
|  |  |  |

28. Teaching Experience

|  |  |  |
| --- | --- | --- |
| Duration | Organization | Area(s) |
|  |  |  |

29. Courses Taught

|  |  |  |  |
| --- | --- | --- | --- |
| Title | Level (UG/PG) | Number of times | Developed by you or not |
|  |  |  |  |

30. Thesis (Masters level/ Ph. D.) supervision (at all the Institutions that you have worked with)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Name of Student | Year of completion | Title of thesis | Co-guides (if any) |
|  |  |  |  |  |

31. Sponsored Projects

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Period | Sponsoring Organization | Title of Project | Grant amount | Co-investigators | Status (ongoing/completed) |
|  |  |  |  |  |  |

32. Consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Period | Sponsoring Organization | Title of Project | Grant amount | Co-investigators | Status (ongoing/completed) |
|  |  |  |  |  |  |

33. Industrial Experience

|  |  |  |  |
| --- | --- | --- | --- |
| Period | Organization | Title of post | Nature of work |
|  |  |  |  |

34. Administrative Experience

|  |  |  |  |
| --- | --- | --- | --- |
| Period | Organization | Title of post | Nature of work |
|  |  |  |  |

35. Papers in referred Journals (list those published and accepted separately)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Author(s) | Year | Title | Complete Reference of Journal | Impact Factor |
|  |  |  |  |  |  |

36. Papers in SCI indexed Journals (list those published and accepted separately)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Author(s) | Year | Title | Complete Reference of Journal | Impact Factor |
|  |  |  |  |  |  |

37. International Conference Papers (list those published and accepted separately)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Author(s) | Year | Title | Name and place of conference | Presented/published/both |
|  |  |  |  |  |  |

38. National Conference papers (list those published and accepted separately)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. No. | Author(s) | Year | Title | Name and place of conference | Presented/published/both |
|  |  |  |  |  |  |

39. Books (List those published and in press separately)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Name of book | Year  | Title  | Co-author(s) |
|  |  |  |  |  |

40. Have you qualified in the following higher level tests: (Please tick mark at the appropriate box)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| NET (UGC) | GATE | CSIR/UGC JRF | Other pl. specify | 1. | 2. | 3. |
|  |  |  |  |  |  |  |

41. Patent

|  |  |  |
| --- | --- | --- |
| **S. No.** | Filed | Awarded |
| National | International | National | International |
|  |  |  |  |  |

42. Continuing education programme conducted

43. Short term courses/workshops/seminars etc. organized

44. Awards and recognition

45. Other Academic and corporate activities

46. Any other relevant information you may like to furnish

47. Brief write-up on your teaching and research plan at PDPM IIITDM Jabalpur (max 200 words.)

Check list for attachments: Mark NA if not applicable

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. no.  | Document/ photocopies attached | (mark √)Or NA | S. no.  | Document/ photocopies attached | (mark √) |
| 01 | NOC  |  | 16 | CSIR/ UGC JRF |  |
| 02 | Category certificate |  | 17 | Two reprints of best papers |  |
| 03 | Mark sheet / Grade sheet Xth exam |  |  | Other(s) please specify |  |
| 04 | Passing Certificate Xth exam |  | 18 |  |  |
| 05 | Mark sheet / Grade sheet XIIth exam |  | 19 |  |  |
| 06 | Passing Certificate XIIth exam |  | 20 |  |  |
| 07 | Graduation Mark sheet/ Grade sheet |  | 21 |  |  |
| 08 | Degree of Graduation |  | 22 |  |  |
| 09 | Master level degree Mark sheet/ Grade sheet |  | 23 |  |  |
| 10 | Degree of Masters  |  | 24 |  |  |
| 11 | Ph. D. Mark sheets/ Grade sheet  |  | 25 |  |  |
| 12 | Degree of Ph. D. |  | 26 |  |  |
| 13 | Experience Certificate |  | 27 |  |  |
| 14 | NET |  | 28 |  |  |
| 15 | GATE |  | 29 |  |  |

**Declaration**

I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that all entries in this form as well as in the attached sheet(s) are true to the best of my knowledge and belief. I also declare that I have not wilfully suppressed any information. Further if any of the above information found wrong/ incorrect, my candidature will be treated as cancelled at any time. There are …………………….. enclosures with a total of ……………….. pages attached along with this form.

Date: Signature of Applicant

Place: Name of Applicant